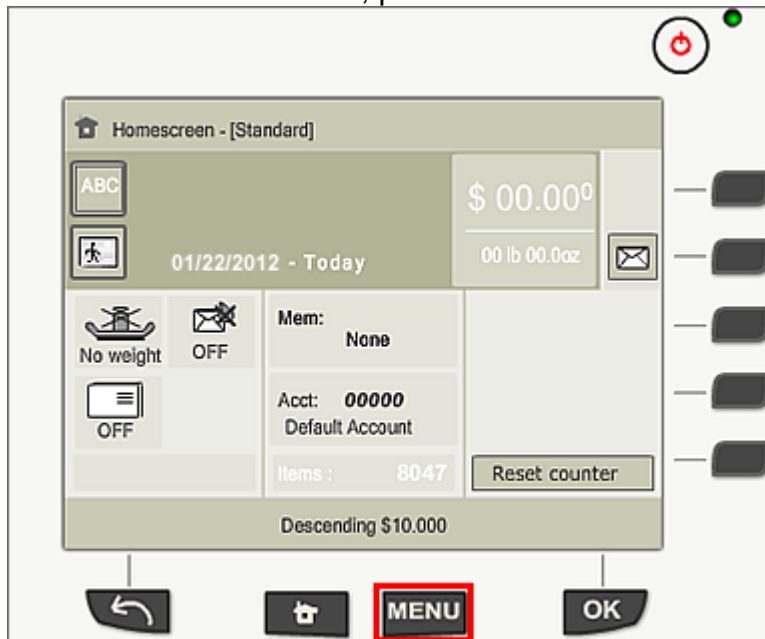# HASLER

IM460 - Loading Rates

The following conditions must be met before loading rates:
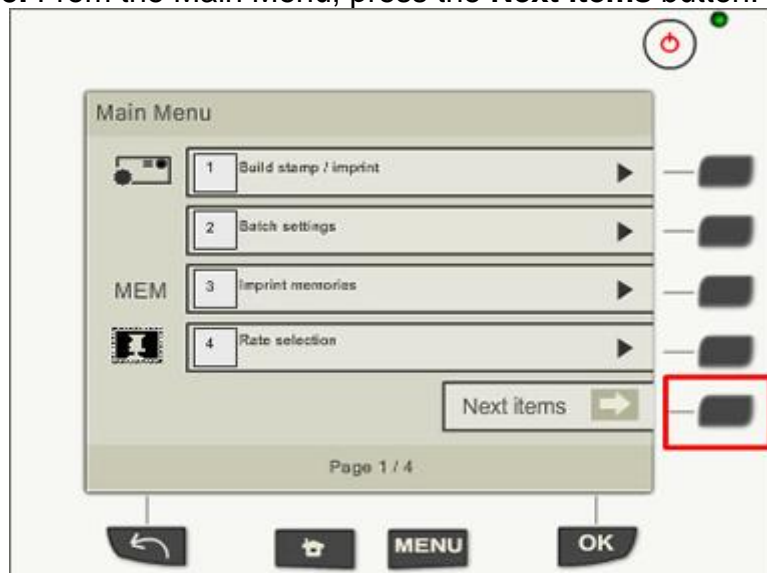- The customer must have a rate protection contract.
- The machine must be declared.

Loading Rates

1. Turn the IM460 off by switching the ON/OFF button to the OFF position.
2. Disconnect the power cord plug from the wall outlet, wait 10 seconds, then re-insert the power cord plug into the wall outlet.
3. Turn the IM460 on by switching the ON/OFF button to the ON position.
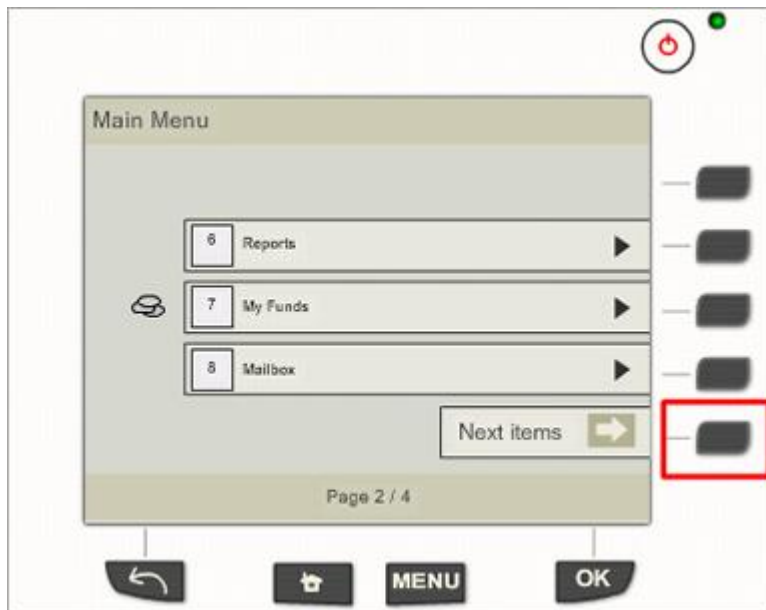**4.** From the Homescreen, press the **MENU** button.

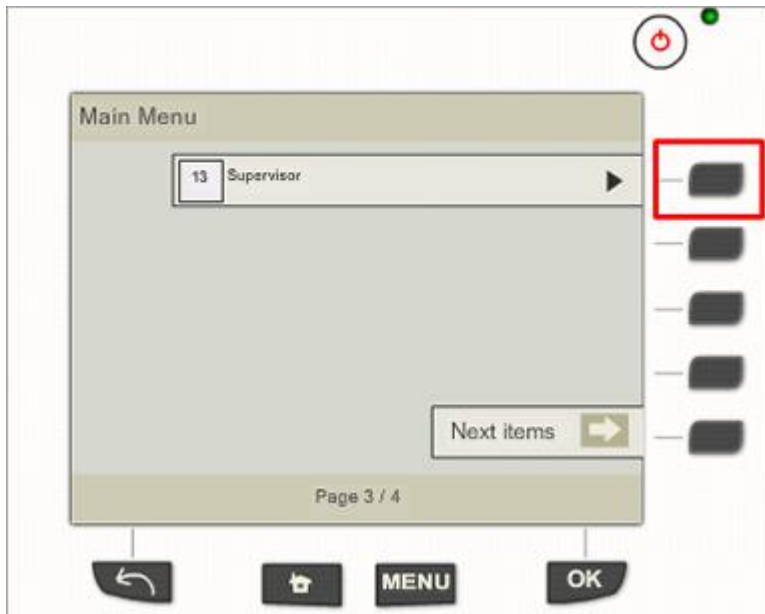**5.** From the Main Menu, press the **Next items** button.

6. Press the **Next items** button to access the next page of options.

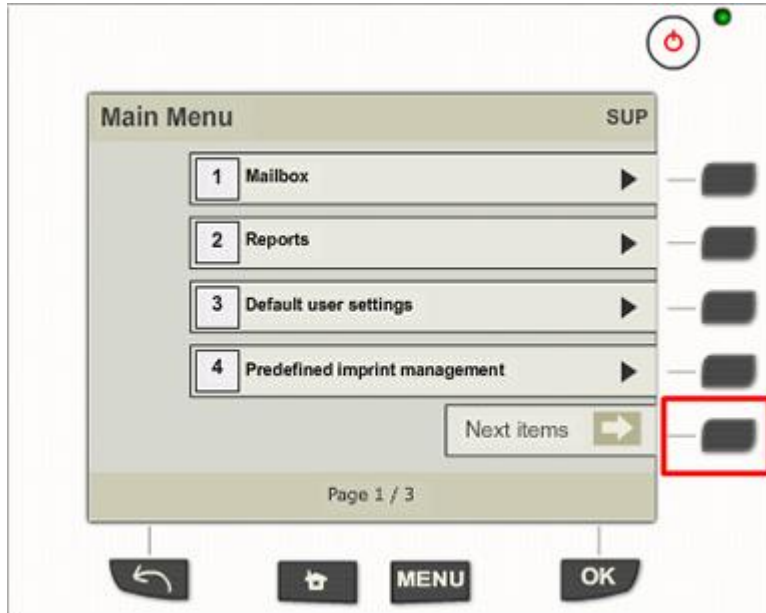**7.** Press the **Next items** button to access the next page of options.

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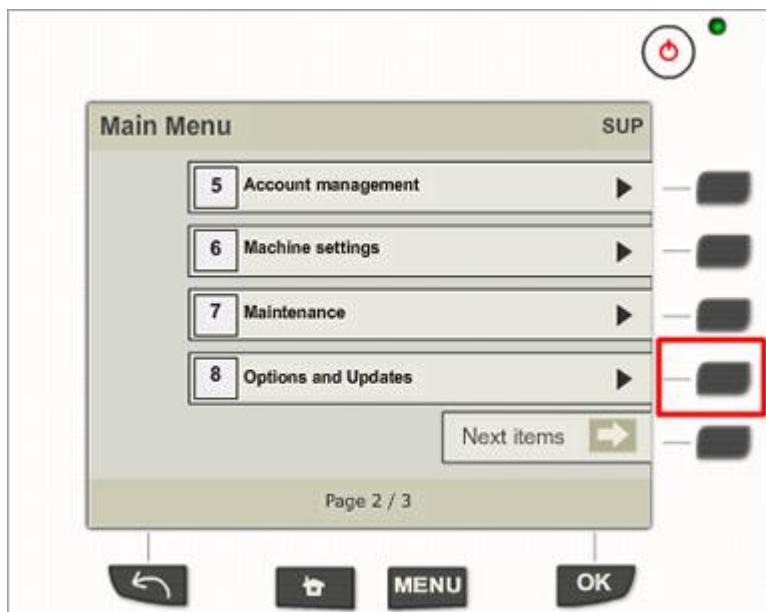**8.** Press the **Supervisor** button.

9. Using the numeric keypad, enter the Supervisor PIN code, **09430**.
- Press the **OK** button.

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10. From the Supervisor Main Menu, press the **Next items** button to access the next page of options.
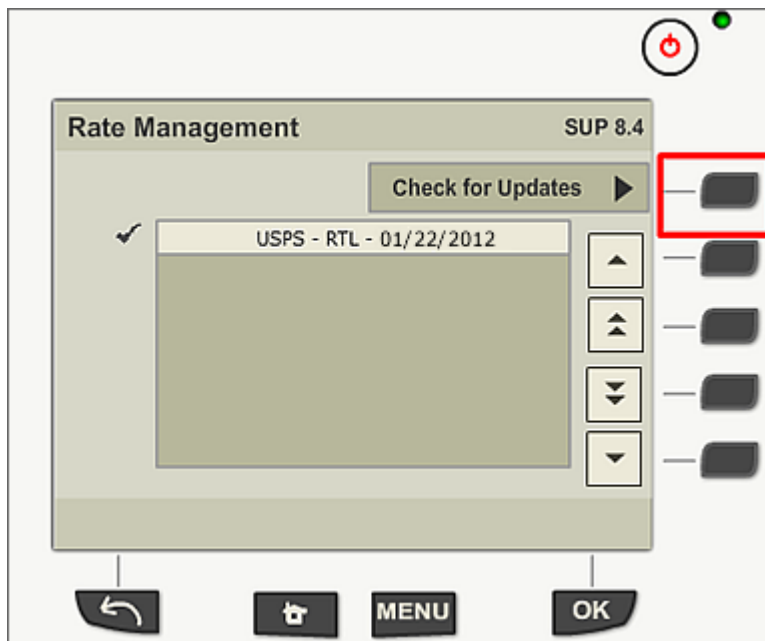

11. Press the **Options and Updates** button.

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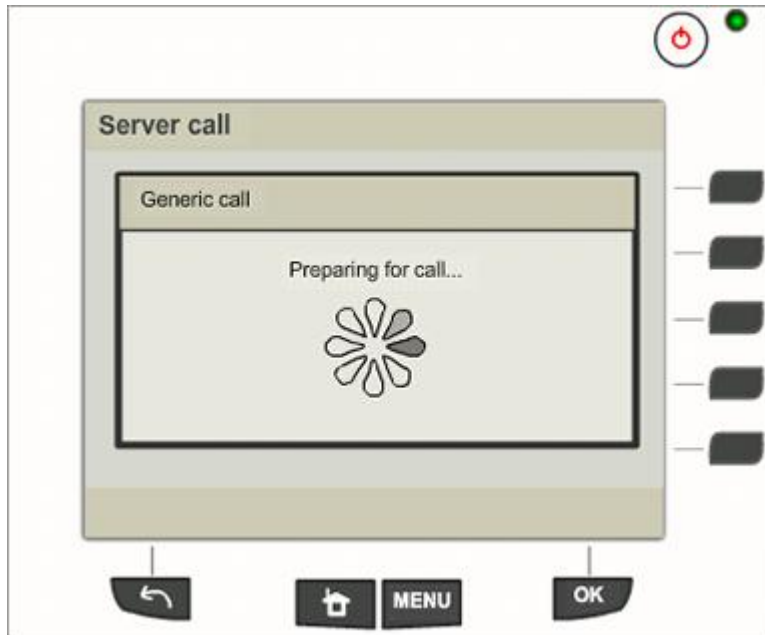**12.** Press the **Rate Management** button.

13. Press the **Check for updates** button.
- The rate to be loaded, **USPS - RTL – 01/22/2012,** will have a check mark next to it.
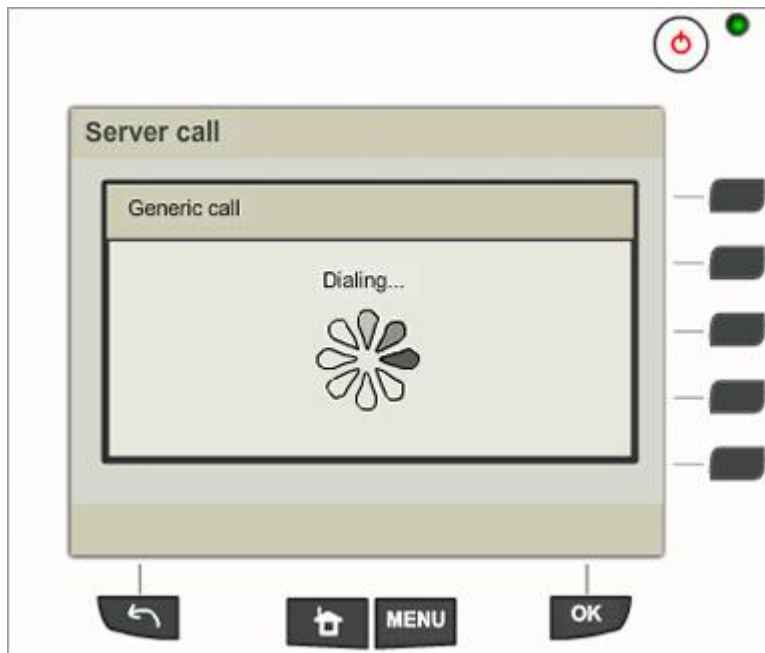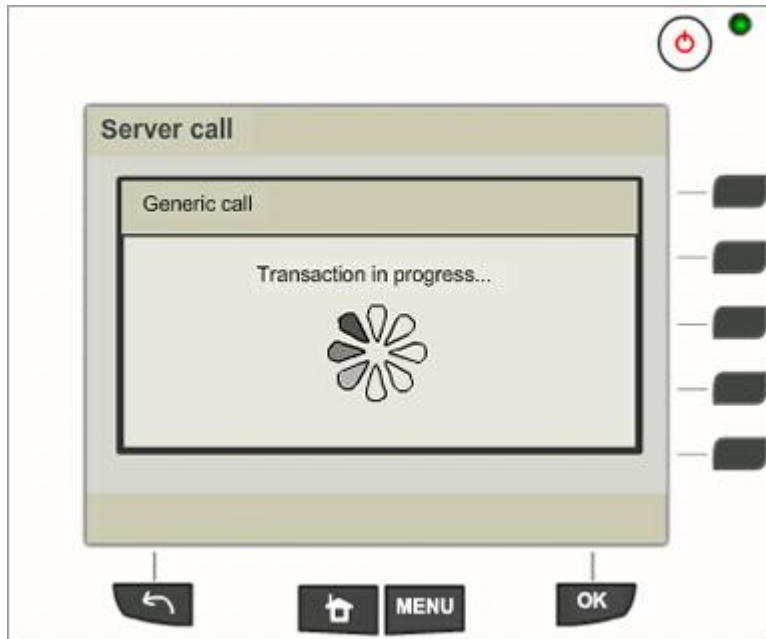
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14. The machine is preparing for the Generic call.
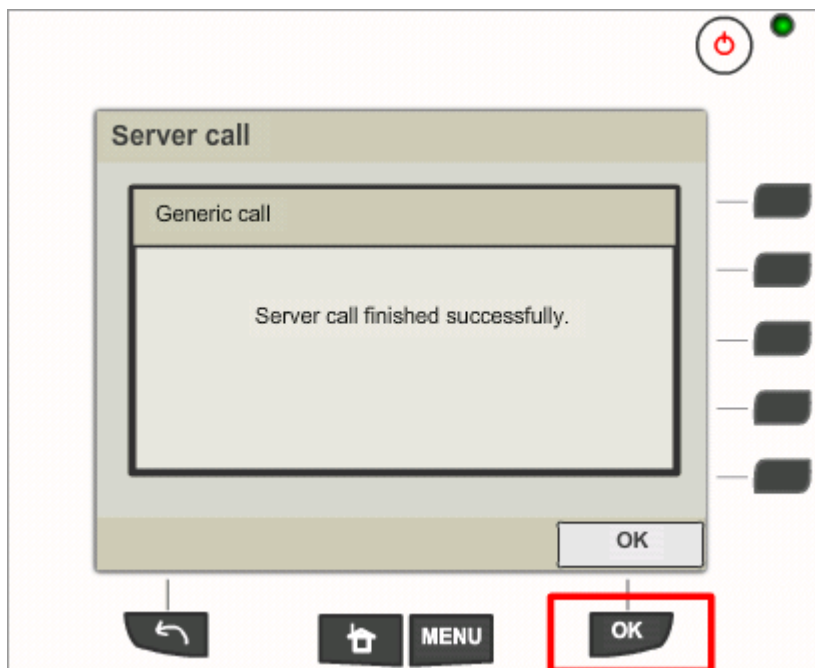**- Do not interrupt this process.**

15. The machine is connecting to the server.
- Do not interrupt this process.

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16. The transaction is in progress.
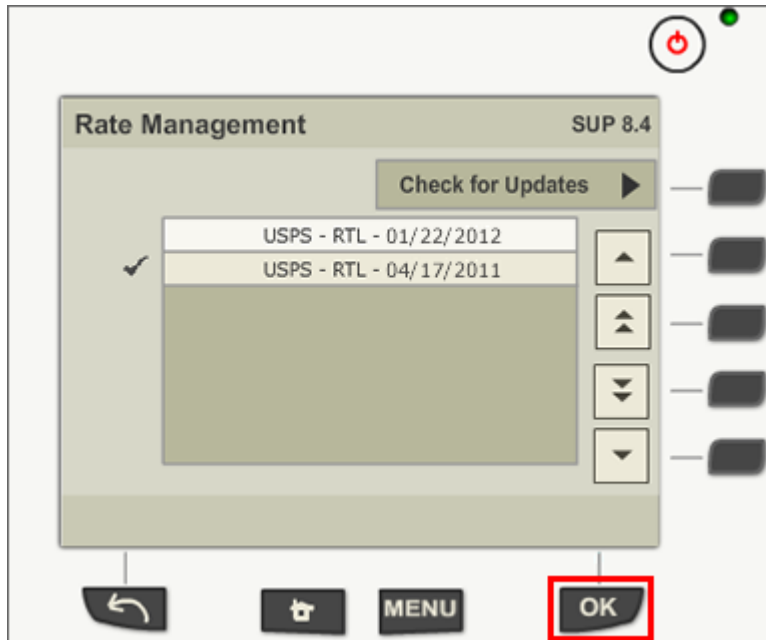**- Do not interrupt this process.**

17. The Generic Call finished and the rates loaded successfully.
- Press the **OK** button.

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18. The current rates are indicated by the check mark.
- The new rates, **USPS – RTL – 01/22/2012**, will become active on the effective date.
- Press the **OK** button.

19. Press the **SLEEP / WAKE** button to exit Supervisor mode.