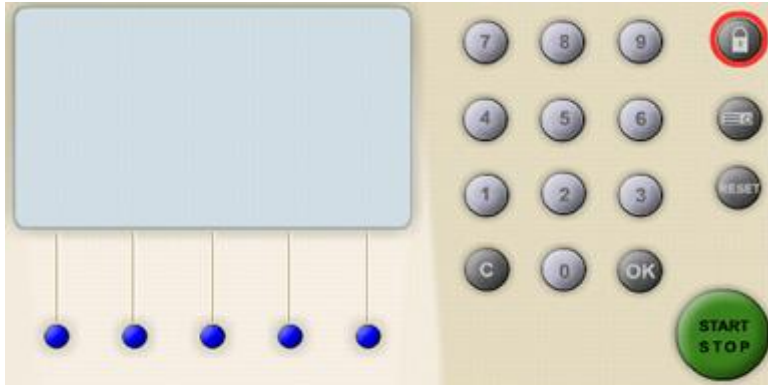


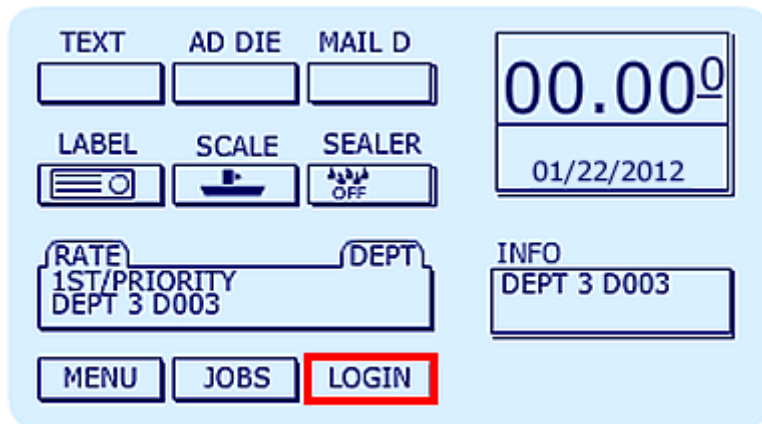
WJ185, WJ220, WJ250 – January 2012 USPS Rate Change – Loading Rates

To install the January 2012 USPS Rate Change on the WJ185, WJ220, WJ250:

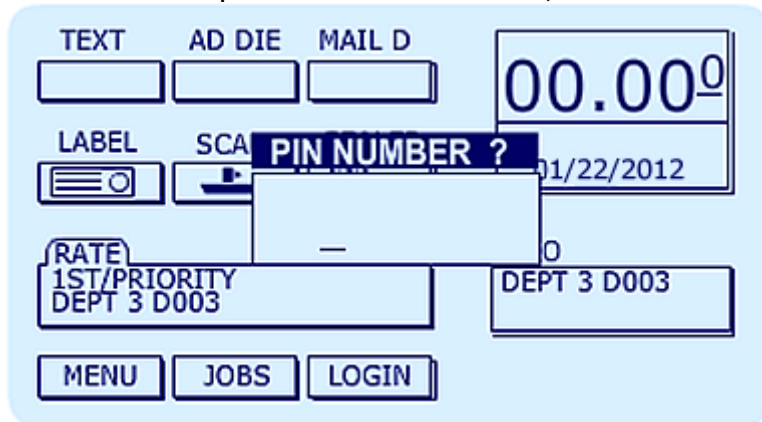
1. Press the **LOCK** button.



2. Touch **LOGIN**.



3. Enter the Supervisor **PIN NUMBER, 9430**. Press the **OK** button.



© 2012 Neopost USA Inc. All rights reserved.

No part of this document may be reproduced or distributed in any form or by any means without the express written permission of an authorized representative of Neopost USA. This document and all information contained herein are confidential and may only be disclosed as necessary to support customer use of the equipment.

Limitations of this Document

The information presented herein is subject to change. Neopost USA Inc. ASSUMES NO LIABILITY WHATSOEVER FOR ANY LOSSES OR DAMAGES RESULTING IN THE USE OF THIS INFORMATION.

4. Touch **MENU**.

TEXT AD DIE MAIL D
00.00⁰
Supervisor
01/22/2012

LABEL SCALE SEALER
OFF

RATE DEPT
1ST/PRIORITY
DEPT 3 D003

INFO
DEPT 3 D003

MENU JOBS LOGIN

5. Using the down arrow, select **Option 1, SUPERV. SETUP**. Touch **OK**.

(MENUS) SUP

0 USER SETUP
1 SUPERV. SETUP
2 DISPLAY SETUP
3 POSTAL SERVICES
4 DEPARTMENTS
5 RATE
6 PRINTING INKER SERVICING

HOME LOGOUT CLEAN

OK

6. Using the down arrow, select **Option 5, LOAD RATE**.

- Insert the rate card with the model number facing up into the slot on the side of the mailing machine.

If the rate card is not inserted properly, the following error message will be displayed:

'E102 Waiting for memory card, insert and retry.'

- Touch **OK**.

USER... SUPERV. SETUP DISPL... SUP

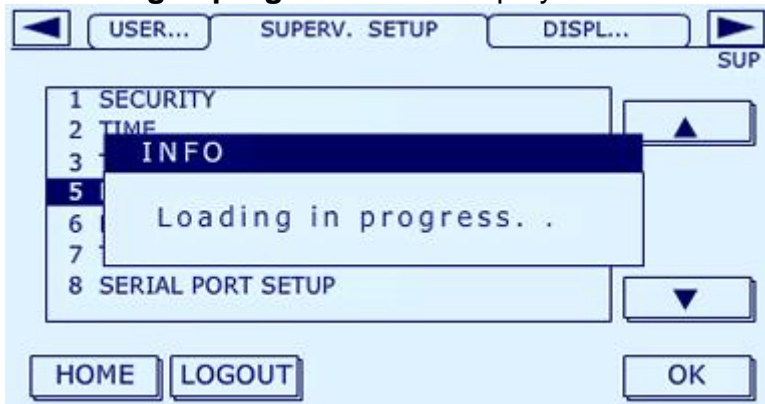
1 SECURITY
2 TIME
3 TIMEOUT
5 LOAD RATE
6 DYNAMIC SCALE TESTS
7 TOUCHSCREEN CALIBR.
8 SERIAL PORT SETUP

HOME LOGOUT

OK

HASLER

7. **Loading in progress** will be displayed.

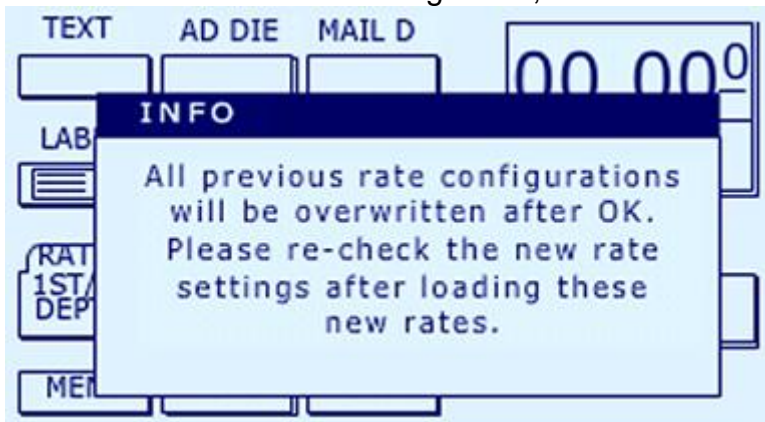


8. Once the new rates have been loaded, **Loading successful** will be displayed.
- Touch **OK**.



9. Remove the rate card.
- Press the **LOCK** button to return to the main screen.
- The new rates will not become active until the USPS effective date of January 22, 2012.

10. On the effective rate change date, the screen will display:



- Select **OK** after this statement. If you do not, the new rate will not become active.

11. **Load the new rates only once.**

- Loading the rates more than once will delete the current rates.
- If you have any questions, please wait until the rate change date to reload the rates.