

# HASLER

## WJ20 – January 2012 USPS Rate Change - Loading Rates

To install the January 2012 USPS Rate Change on the Hasler WJ20:

1. From the **Ready** screen, press the **MENU** button.



2. From the **ADVERTS** screen, press the arrow button on the bottom right of the screen, until **MEMORY CARD** is displayed.



3. Once **MEMORY CARD** is displayed, press **OK**.



4. **INSERT CARD** will be displayed.

- Insert the Rate Card with the model number facing forward into the slot located on top of the WJ20.
- Press the card down until it stops, press **OK**.



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### Limitations of this Document

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5. If the Rate Card is not properly inserted, **INSERT CARD** will be displayed after **OK** is selected.  
- Remove the card and repeat the previous steps.

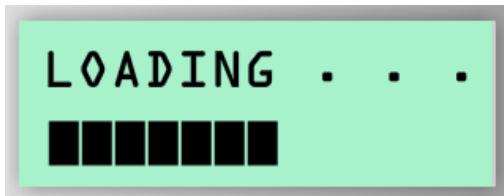
6. **MEMORY CARD** and the rate to be loaded will display on the screen.  
- The rate on the screen should read **US1201L**. Press **OK**.



7. The base will prompt to replace the previous rate file.  
- If you have a new meter, you will not see this screen.  
- Press **OK**.



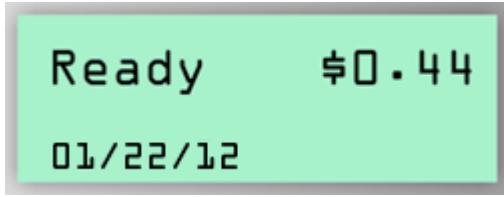
8. Wait for the new rates to load.



9. Once the loading is finished, the base will display **MEMORY CARD LOADING COMPLETE**.



10. The new rates have been successfully loaded.  
- Remove the Rate Card from the base.  
- Press the **C** button to return to the **Ready** screen.



11. Unplug the WJ20 power cord from the outlet, wait 10 seconds, and reconnect the power cord to restart the meter.  
- The new rates will not become active until the USPS effective date of January 22, 2012.

**The Preset Postage Value may need to be changed after the rates are active.  
This change should be made on January 22, 2012.**